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| **Please:** 1. **Complete this final report and acquittal within three (3) months of the end date of your project** (item 17 in your application).
2. **Return this final report and acquittal and any accompanying documents preferably by email to** **gpalcareconsort@gmail.com** **or by post to GRPCC Manager, 15 Dawson Street South, Ballarat 3350.**

*Note: organisations not completing and returning this final report and acquittal on time will not be eligible for funding.* |
| 1. **Organisation name**
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| 1. **Project name**
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| 1. **Contact name (completing this final report)**
 |  | Phone |  |
| Email |  | Mobile |  |
| 1. **Amount granted**
 |  | **Date received** |  |
| 1. **Please give a brief description of the project** (from items 13 and 15 in your application)
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| 1. **With reference to item 15 in your application, what activities actually took place, when, where, how and number of participants?**
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| 1. **With reference to item 15 in your application, what benefits to participants resulted from the project and how did you identify the benefits?**
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| 1. **With reference to item 16, what were the actual results/ outcomes/ outputs/ outreach of the project? How did you measure these?**
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| 1. **What changes, if any, were made to the project, compared to your application; why were the changes made and what was the impact on the project?**
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| 1. **What did you/the organisation learn … what made the project successful, what were the challenges, what could you improve and what would you do differently next time?**
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| 1. **Please include any further brief information, insights, feedback or images you may have following completion of the project, or report if this project was part of a larger project … thank you in anticipation.**
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| 1. **Final report sign off**
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| Name of head of organisation |  |
| Position |  |
| Signature head of organisation |  | Date |  |